

**National Honor Society
Hours Guidelines
2021-2022**

National Honor Society Membership Hour Requirement: 40 Hours (All Year)

National Honor Society Patch Requirement: 60 Hours (All Year)

Each NHS member should pick up and complete a service hour form outside Mrs. Gray (A112) or Mr. Goff's room (A110) for each service opportunity. The form can also be found on our Canvas page under "Forms". This form should be turned in within 48 hours of the completion of the service opportunity to an advisor. Incomplete or late forms will not be accepted. An advisor will then document your service hours in google sheets that will be shared with each individual member. Students should verify documented hours and any disputes to your hours should be done to an advisor in a timely manner. NHS officers cannot sign-off on or approve hours. Please be sure to count ONLY the actual hours you are working.

Guidelines:

- The first 20 hours are to be completed by the end of the first semester. Any additional hours can be transferred to second semester.
- Students cannot complete any more than 8 hours at the same organization in a school year. Students may work additional hours at the same organization, but only 8 will be counted. This is to encourage students to do other service projects.
- Students must complete **at least 2** NHS sponsored events within the school community. (Examples: reading to elementary kids, volunteering with the Education Foundation, volunteering at fall/spring festivals, etc.) These events will be posted by an advisor on Canvas.
- Students must complete **at least 20 hours** outside of Mt. Vernon Schools within the community. (Examples: volunteering at soup kitchens, homeless shelters, nursing homes, etc.)
- Current junior members must complete a minimum of 3 hours during the summer between their junior and senior year. No more than 5 hours will be counted and these hours will be applied to your senior membership.
- Students cannot receive any monetary benefits of any kind for service hours. If a student receives any compensation (money, gift cards, etc.), it is NOT considered community service.
- Students will not receive hours for required obligations to any other club, sport, or organization. (example: basketball team host car wash and athlete is obligated to be there)
- Students should diversify their service opportunities. (i.e. not all hours should be completed in the same area such as performing arts or athletics)
- Monthly meetings are required for NHS and do not count towards hours.
- Any service that is not through an organization, such as yard work, moving, babysitting for a non-relative, etc needs to be approved by an advisor first.
- A parent cannot be the supervisor of the service project, nor can students sign for the supervisor.
- If a service project extends beyond a day it may be combined on one form as long as it does not extend beyond a week. If a service project extends beyond a week, then a separate form is required. If in doubt, check with an advisor.
- **NOT ALLOWED FOR HOURS:**(unless posted by advisor) babysitting or chores for self/relative, decorating for school dances or spirit weeks, concessions for other clubs/sports, any service as part of another club/sport. **If in doubt, ask advisor for approval.**
- Service Hours must be completed outside of the school day, unless otherwise approved by an advisor.

Failure to meet the minimum requirements of membership will result in your status as a member to be probationary or your dismissal from the organization. This will be determined by the faculty council at the end of each semester

Hours for 1st Semester are due NO LATER than **Monday, December 13th, 2021.**

Hours for 2nd Semester are due NO LATER than **Friday, May 20th, 2022**